

## **Upper Valley Trails Alliance Summer Crew Leader**

**Overview:** The Upper Valley Trails Alliance is currently seeking a summer trail crew leader for a 10-12 week period in support of our summer High School Trail Corps program. The trail crew leader will work with high school crew members to perform trail improvements within the beautiful and historic Connecticut River Valley region of NH & VT. The work is primarily on the trails, but also includes time in the office for teamwork, training, organization, documentation, planning and communication.

**Compensation:** \$17.50 per hour

**Essential Duties and Responsibilities:** In collaboration with the Trail Programs Director and UVTA staff, aid in the supervision of High School Trail Crews to maintain, restore, and construct trails.

- Manage all aspects of crew communications
- Assist with project management, delegation of tasks, quality control in field and office
- Maintain a high level of positive morale
- Instruct crew members in a safe manner and coordinate fun crew activities daily
- Perform a variety of maintenance and technical tasks
- Learn and apply sustainable trail design standards
  - With provided instruction, assist with trail building structures such as water diversions, treadway shaping, pedestrian bridges, boardwalks, retaining walls, and staircases
  - Operate and maintain tools and equipment

### **Skills and Qualifications Required:**

- Must be at least 18 years old.
- Must have a high school diploma or GED, College education preferred
- Must have or be able to attain valid current First Aid and CPR certifications
- Must have a personal vehicle and valid driver license
- Excellent communication skills
- Possess initiative, independence, be team-oriented, and have strong navigational skills
- Ability to conduct strenuous field work and be able to lift and carry heavy loads up to 50 pounds
- Ability to work cooperatively to perform outdoor work, while maintaining a good attitude, in rough terrain in a variety of summer weather conditions. Capacity to adjust to change.
- Trail maintenance and/or construction experience and/or landscaping experience
- Demonstrated group leadership skills
- Ability to motivate, teach, and work with people of all ages and backgrounds
- Be attentive to detail, and be able to balance quality with efficiency

**Schedule:** The 10 to 12 week leader position is full time June to late-August, not to exceed an average of 40 hours per week. There may be some flexibility with start and end dates of the

position. Work weeks will typically run 8 hours per day Monday-Friday. However, flex time provisions are provided to accommodate occasional weekend work or longer shifts. Must be available for all trainings as required.

**To Apply:** Please submit the following items via email attachments to [sean.ogle@uvtrails.org](mailto:sean.ogle@uvtrails.org)

- Resume
- Cover letter explaining why you are interested in this position, why we should be interested in you, and how you meet required expectations
- Contact information for three references

Applications accepted until the position is filled.

Questions? Contact Russell Hirschler at [Russell.Hirschler@uvtrails.org](mailto:Russell.Hirschler@uvtrails.org) or Sean Ogle at [Sean.Ogle@uvtrails.org](mailto:Sean.Ogle@uvtrails.org) or Upper Valley Trail Alliance, Phone: (802) 649-9075

*Learn more about UVTA at [www.uvtrails.org](http://www.uvtrails.org)*